

**REQUEST FORM FOR DEFERRED ADMISSION TO RECEPTION YEAR**

This form is for parents of summer born children (children born between 1 April to 31 August in any year) seeking approval for their child to be admitted out of their normal age group. If approved, you will be entitled to apply for a place for your child to start Reception Year when he/she reaches compulsory school age (i.e. the term following their fifth birthday). This form applies to schools in Gloucestershire only.

If you are applying for Community or Voluntary Controlled School/s you only need to complete the one form indicating the schools you wish to be considered for and return the form to Co-ordinated Admissions (address at the bottom of the form).

If you are applying to an Academy, Voluntary Aided, Foundation, Free School or Trust School, or a school outside of Gloucestershire, you will need to contact the school directly for information on how to make your request. Many of these schools may have opted to use this form but please check with the individual school. You will need to obtain a completed form from each of your preferred school/s

Before completing this form, please read the summer born children fact sheet on deferred admission available to download from Gloucestershire's website: [www.gloucestershire.gov.uk/schooladmissions/startingprimary](http://www.gloucestershire.gov.uk/schooladmissions/startingprimary). The information is also provided in the School Guidance Booklet 2016-2017, also available on the website. In particular the section relating to the potential impact on the next level of education (junior or secondary school transfer).

<b>Child's Full Name :</b>	<b>Date of Birth:</b>
	<b>Male / Female (delete as applicable)</b>
<b>Permanent Home Address:</b>	<b>Parent/Carer Name:</b>
	<b>Relationship to Child:</b>
	<b>Daytime Telephone No:</b>
	<b>Mobile No.:</b>
	<b>Email Address:</b>

Name of school to which you are seeking approval to apply outside of the normal age group.  
(Please see the fact sheet)

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Please explain below why you consider deferred admission to Reception Year is in your child's best interests. If you wish to provide any professional evidence to support your request, please attach it to this form.

**Communication and language reasons:**

**Personal, social and emotional reasons:**

**Physical reasons:**

I confirm that the information provided on this form is true and accurate. I have read the fact sheet on Summer Born Children on Gloucestershire County Council's website and fully understand the implications of deferring my child's entry to reception year. I also give consent for this form and any other additional information provided being shared with the Head Teacher of the school(s) to which my request for deferralment is being made.

Signed: ..... Date: .....

**To be completed by the Academy/VA/F/Trust School**

As Governing Body of .....Academy/VA/F/Trust School, we are the admission authority for this school. We are aware of the requirements of the School Admission Code 2014.

We are/are not (delete as appropriate) prepared to delay the entry for: ..... as a summer born child.

Signed ..... Name.....

Position on Governing Body.....

Headteacher's Signature .....

Please return your completed forms, along with any additional documentation you wish to be considered, to:

Co-ordinated Admissions, Access to Learning Team, Shire Hall, Westgate Street Gloucester GL1 2TP, Email: [school.admissions@gloucestershire.gov.uk](mailto:school.admissions@gloucestershire.gov.uk), Tel. No. 01452 425407